

TWO RIVERS PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION

Facility/Technology Committee Meeting Minutes, Sep 16, 2021

The meeting was called to order at 4:33 pm by Com. Salta.

Members present: Michael Canty, Jaimie Salta, Diane Johnson, Mary Kay Slattery, Dana McLinn, Chad Bauknecht, Tim Wester, Judy Goodchild, Nicole Benthein, Joe Bianchi, Elizabeth Runge, Matt Wolfert, Clint Selle, Sarah Dunn. Excused: Zak Peterson, Randy Williams, Adam Rohrer, Austin Schroeger, Tim Engh, Dan Chovanec, Brian Medina.

Written notice of this meeting was sent to the news media on Wednesday, Sep 15, 2021.

Agenda Items:

1. District news / updates-None
2. Communications-Bray presented, amended, and finalized a Facilities Study news release for Sep 17, 2021.
 - a. District newsletter(s)
 - i. Weekly from each building – content needed by EOD Wednesday
 - b. Opportunities to engage staff
 - i. Diane to set up building leader meetings
 - ii. Include building principals and head of maintenance
3. Schedule
4. Staff survey update
 - a. Results update-Staff will be encouraged to complete the survey.
5. Information gathering / existing verification
 - a. Facility study update-Adam and Dan will meet to revise and update.
 - b. Educational capacity analysis update- Clint has met with Tim E. and Tim W., and will meet with Dana and Chad on Sep 17, 2021. The updated L.B. Clarke floor plan is based on the meeting with Tim W. The updated TRHS floor plan is based on the meeting with Tim E. The capacity analysis identified better space usage. Many classrooms are used 7 out of 8 hours a day with the eighth hour being utilized for prepping and meetings, in both buildings.
6. Grade configurations to be considered:
 - a. PreK-4th | 5th-8th | 9th-12th (Existing)
 - b. PreK-4th | 5th-6th | 7th-8th | 9th-12th
 - c. **PreK-5th | 6th-8th | 9th-12th**

d. PreK-2nd | 3rd-5th | 6th-8th | 9th-12th

e. PreK-3rd | 4th-5th | 7th-12th

f. EC-4K Center

- i. New facility
- ii. Use /create space at existing Middle School
- iii. Use / create space at existing High School
- iv. Consider inclusion of a daycare?

The group had open favorable discussion in regards to the c. and d. grade configurations listed above. Configuration "e" was not favorable due to the large age gap. Dana, Chad, and Tim W. mentioned the benefits of 5th grade being in elementary school. A suggestion was made to develop a small community group to take a look at this in the near future.

7. Bray presented the initial plan concepts for both the L.B. Clarke Middle School and Two Rivers High School. Three options for the middle school: the first two options reconfigured the existing space with a new addition of a 5th grade wing and expansion of the cafeteria and gym space with consideration to the current four grade levels (5-8), option 3: All 3 options reworked the traffic flow. Elizabeth R. is aware of the traffic needs around L.B. Clarke and understands the need for a traffic analysis. Clint presented the two initial concepts for TRHS with room reconfigurations, one main secure entrance, expansion of the cafetorium, and site modifications including expanded gym space. Additional space for an agriculture program was suggested.

8. Next steps

- a. Continue development of facility study document
- b. Initial concepts for the elementary schools will follow the September 17th, a site analysis with Dana and Chad.
- c. Considerations for district technology needs
- d. Considerations for additional community feedback
- e. Bray to meet with elementary principals – 9/17

9. Future meetings

- a. September 30- Meeting to be held at L.B. Clarke, 4:30 pm, in the LMC.
- b. October 14, 28
- c. November 11 or 18

10. Other items to consider

The meeting was adjourned at 6:07 pm.

Respectfully submitted,

Sheila Bialek. Administrative Assistant